

**AUTHORIZED FEDERAL SUPPLY SERVICE  
INFORMATION TECHNOLOGY SCHEDULE PRICELIST  
GENERAL PURPOSE COMMERCIAL INFORMATION TECHNOLOGY  
EQUIPMENT, SOFTWARE AND SERVICES**

Special Item No. 132-51 Information Technology Professional Services

- Note 1:** All non-professional labor categories must be incidental to and used solely to support hardware, software and/or professional services, and cannot be purchased separately.
- Note 2:** Offerors and Agencies are advised that the Group 70 – Information Technology Schedule is not to be used as a means to procure services which properly fall under the Brooks Act. These services include, but are not limited to, architectural, engineering, mapping, cartographic production, remote sensing, geographic information systems, and related services. FAR 36.6 distinguishes between mapping services of an A/E nature and mapping services which are not connected nor incidental to the traditionally accepted A/E Services.
- Note 3:** This solicitation is not intended to solicit for the reselling of IT Professional Services, except for the provision of implementation, maintenance, integration, or training services in direct support of a product. Under such circumstances the services must be performance by the publisher or manufacturer or one of their authorized agents.

**SIN 132-51 - INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES**

FPDS Code D302 IT Systems Development Services  
FPDS Code D306 IT Systems Analysis Services  
FPDS Code D307 Automated Information Systems Design and Integration Services  
FPDS Code D308 Programming Services  
FPDS Code D311 IT Data Conversion Services  
FPDS Code D316 IT Network Management Services  
FPDS Code D399 Other Information Technology Services, Not Elsewhere Classified

**Infused Solutions, LLC  
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Suite 100  
Sterling, VA  
Tel: 703.349.0628  
Fax: 703. 935.0266**

<http://www.infusedsolutions.com>

Contract Number: **GS-35F-0580P**  
Period Covered by Contract: June 9<sup>th</sup> 2004 through June 9<sup>th</sup> 2009  
Pricelist current through Modification #PO-005, dated 2 September 2005

**General Services Administration  
Federal Supply Service**

Products and ordering information in this Authorized FSS Information Technology Schedule Pricelist are also available on the GSA Advantage! System. Agencies can browse GSA Advantage! by accessing the Federal Supply Service's Home Page via the Internet at <http://www.fss.gsa.gov/>

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**INFORMATION FOR ORDERING OFFICES  
APPLICABLE TO ALL SPECIAL ITEM NUMBERS**

**SPECIAL NOTICE TO AGENCIES: Small Business Participation**

SBA strongly supports the participation of small business concerns in the Federal Supply Schedules Program. To enhance Small Business Participation SBA policy allows agencies to include in their procurement base and goals, the dollar value of orders expected to be placed against the Federal Supply Schedules, and to report accomplishments against these goals.

For orders exceeding the micropurchase threshold, FAR 8.404 requires agencies to consider the catalogs/pricelists of at least three schedule contractors or consider reasonably available information by using the GSA Advantage!™ on-line shopping service ([www.fss.gsa.gov](http://www.fss.gsa.gov)). The catalogs/pricelists, GSA Advantage!™ and the Federal Supply Service Home Page ([www.fss.gsa.gov](http://www.fss.gsa.gov)) contain information on a broad array of products and services offered by small business concerns.

This information should be used as a tool to assist ordering activities in meeting or exceeding established small business goals. It should also be used as a tool to assist in including small, small disadvantaged, and women-owned small businesses among those considered when selecting pricelists for a best value determination.

For orders exceeding the micropurchase threshold, customers are to give preference to small business concerns when two or more items at the same delivered price will satisfy their requirement.

**1. Geographic Scope of Contract:**

The 48 contiguous states, Alaska, Hawaii, Puerto Rico, Washington, DC, and U.S. Territories. Domestic delivery also includes a port or consolidation point, within the aforementioned areas, for orders received from overseas activities.

**2. Contractor's Ordering Address and Payment Information:**

Infused Solutions, LLC  
22636 Davis Drive  
Suite 100  
Sterling, VA 20164

Contractors are required to accept the Government purchase card for payments equal to or less than the micro-purchase threshold for oral or written delivery orders. Government purchase cards will be acceptable for payment above the micro-purchase threshold. In addition, bank account information for wire transfer payments will be shown on the invoice.

The following telephone number(s) can be used by ordering agencies to obtain technical and/or ordering assistance:

Phone: (703) 349-0628 Fax: (703) 935-0266

**3. LIABILITY FOR INJURY OR DAMAGE**

The Contractor shall not be liable for any injury to Government personnel or damage to Government property arising from the use of equipment maintained by the Contractor, unless such injury or damage is due to the fault or negligence of the Contractor.

**4. Statistical Data for Government Ordering Office Completion of Standard Form 279:**

Block 9: G. Order/Modification Under Federal Schedule  
Block 16: Data Universal Numbering System (DUNS) Number: 136-1143-16

Block 30: Type of Contractor - A. Small Disadvantaged Business  
Block 31: Woman-Owned Small Business - NO  
Block 36: Contractor's Taxpayer Identification Number (TIN): 33-1063522

4a. CAGE Code: 3JDK3

4b. Contractor has registered with the Central Contractor Registration Database.

5. **FOB Destination** for Continental United States (CONUS) and FOB Destination to Port of Embarkation for Outside the Continental United States (OCONUS).

**6. DELIVERY SCHEDULE**

a. **TIME OF DELIVERY:** The Contractor shall deliver to destination within the number of calendar days after receipt of order (ARO), as set forth below:

SPECIAL ITEM NUMBER	DELIVERY TIME (Days ARO)
132-51	30 Days or as Mutually Agreed

Expedited delivery and/or overnight and 2-day delivery will be quoted when available and/or requested and will be FOB origin and outside the scope of this contract.

**URGENT REQUIREMENTS:** When the Federal Supply Schedule contract delivery period does not meet the bona fide urgent delivery requirements of an ordering agency, agencies are encouraged, if time permits, to contact the Contractor for the purpose of obtaining accelerated delivery. The Contractor shall reply to the inquiry within 3 workdays after receipt. (Telephonic replies shall be confirmed by the Contractor in writing.) If the Contractor offers an accelerated delivery time acceptable to the ordering agency, any order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract.

**7. Discounts: Prices shown are NET Prices; Basic Discounts have been deducted.**

- a. Prompt Payment: 0% - 30 Days from receipt of invoice or date of acceptance, whichever is later.
- b. Quantity - None.
- c. Dollar Volume - None
- d. Government Educational Institutions are offered the same discounts as all other Government customers.
- e. Other - None

**8. Trade Agreements Act of 1979, as amended:**

All items are U.S. made end products, designated country end products, Caribbean Basin country end products, Canadian end products, or Mexican end products as defined in the Trade Agreements Act of 1979, as amended.

9. **Statement Concerning Availability of Export Packing:** Not Applicable.

10. **Small Requirements:** The minimum dollar value of orders to be issued is \$100.00

**11. Maximum Order (All dollar amounts are exclusive of any discount for prompt payment.)**

a. The Maximum Order value for the following Special Item Numbers (SINs) is \$500,000:

Special Item Number 132-51 - Information Technology (IT) Professional Services

**12. ORDERING PROCEDURES FOR FEDERAL SUPPLY SCHEDULE CONTRACTS**

Ordering activities shall use the ordering procedures of Federal Acquisition Regulation (FAR) 8.405 when placing an order or establishing a BPA for supplies or services. These procedures apply to all schedules.

- a. FAR 8.405-1 Ordering procedures for supplies, and services not requiring a statement of work.
- b. FAR 8.405-2 Ordering procedures for services requiring a statement of work.

**13. FEDERAL INFORMATION TECHNOLOGY/TELECOMMUNICATION STANDARDS REQUIREMENTS:** Federal departments and agencies acquiring products from this Schedule must comply with the provisions of the Federal Standards Program, as appropriate (reference: NIST Federal Standards Index). Inquiries to determine whether or not specific products listed herein comply with Federal Information Processing Standards (FIPS) or Federal Telecommunication Standards (FED-STDS), which are cited by ordering offices, shall be responded to promptly by the Contractor.

**13.1 FEDERAL INFORMATION PROCESSING STANDARDS PUBLICATIONS (FIPS PUBS):** Information Technology products under this Schedule that do not conform to Federal Information Processing Standards (FIPS) should not be acquired unless a waiver has been granted in accordance with the applicable "FIPS Publication." Federal Information Processing Standards Publications (FIPS PUBS) are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Information concerning their availability and applicability should be obtained from the National Technical Information Service (NTIS), 5285 Port Royal Road, Springfield, Virginia 22161. FIPS PUBS include voluntary standards when these are adopted for Federal use. Individual orders for FIPS PUBS should be referred to the NTIS Sales Office, and orders for subscription service should be referred to the NTIS Subscription Officer, both at the above address, or telephone number (703) 487-4650.

**13.2 FEDERAL TELECOMMUNICATION STANDARDS (FED-STDS):** Telecommunication products under this Schedule that do not conform to Federal Telecommunication Standards (FED-STDS) should not be acquired unless a waiver has been granted in accordance with the applicable "FED-STD." Federal Telecommunication Standards are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Ordering information and information concerning the availability of FED-STDS should be obtained from the GSA, Federal Supply Service, Specification Section, 470 East L'Enfant Plaza, Suite 8100, SW, Washington, DC 20407, telephone number (202)619-8925. Please include a self-addressed mailing label when requesting information by mail. Information concerning their applicability can be obtained by writing or calling the U.S. Department of Commerce, National Institute of Standards and Technology, Gaithersburg, MD 20899, telephone number (301)975-2833.

**14. CONTRACTOR TASKS / SPECIAL REQUIREMENTS (C-FSS-370) (NOV 2001)**

- (a) Security Clearances: The Contractor may be required to obtain/possess varying levels of security clearances in the performance of orders issued under this contract. All costs associated with obtaining/possessing such security clearances should be factored into the price offered under the Multiple Award Schedule.
- (b) Travel: The Contractor may be required to travel in performance of orders issued under this contract. Allowable travel and per diem charges are governed by Pub .L. 99-234 and FAR Part 31, and are reimbursable by the ordering agency or can be priced as a fixed price item on orders placed under the Multiple Award Schedule. The Industrial Funding Fee does NOT apply to travel and per diem charges.

NOTE: Refer to FAR Part 31.205-46 Travel Costs, for allowable costs that pertain to official company business travel in regards to this contract.

- (c) Certifications, Licenses and Accreditations: As a commercial practice, the Contractor may be required to obtain/possess any variety of certifications, licenses and accreditations for specific FSC/service code classifications offered. All costs

associated with obtaining/ possessing such certifications, licenses and accreditations should be factored into the price offered under the Multiple Award Schedule program.

- (d) Insurance: As a commercial practice, the Contractor may be required to obtain/possess insurance coverage for specific FSC/service code classifications offered. All costs associated with obtaining/possessing such insurance should be factored into the price offered under the Multiple Award Schedule program.
- (e) Personnel: The Contractor may be required to provide key personnel, resumes or skill category descriptions in the performance of orders issued under this contract. Ordering activities may require agency approval of additions or replacements to key personnel.
- (f) Organizational Conflicts of Interest: Where there may be an organizational conflict of interest as determined by the ordering agency, the Contractor's participation in such order may be restricted in accordance with FAR Part 9.5.
- (g) Documentation/Standards: The Contractor may be requested to provide products or services in accordance with rules, regulations, OMB orders, standards and documentation as specified by the agency's order.
- (h) Data/Deliverable Requirements: Any required data/deliverables at the ordering level will be as specified or negotiated in the agency's order.
- (i) Government-Furnished Property: As specified by the agency's order, the Government may provide property, equipment, materials or resources as necessary.
- (j) Availability of Funds: Many Government agencies' operating funds are appropriated for a specific fiscal year. Funds may not be presently available for any orders placed under the contract or any option year. The Government's obligation on orders placed under this contract is contingent upon the availability of appropriated funds from which payment for ordering purposes can be made. No legal liability on the part of the Government for any payment may arise until funds are available to the ordering Contracting Officer.

**15. CONTRACT ADMINISTRATION FOR ORDERING OFFICES:** Any ordering office, with respect to any one or more delivery orders placed by it under this contract, may exercise the same rights of termination as might the GSA Contracting Officer under provisions of FAR 52.212-4, paragraphs (l) Termination for the Government's convenience, and (m) Termination for Cause (See C.1.)

**16. GSA Advantage!**

GSA Advantage! is an on-line, interactive electronic information and ordering system that provides on-line access to vendors' schedule prices with ordering information. GSA Advantage! will allow the user to perform various searches across all contracts including, but not limited to:

- (1) Manufacturer;
- (2) Manufacturer's Part Number; and
- (3) Product categories.

Agencies can browse GSA Advantage! by accessing the Internet World Wide Web utilizing a browser (ex.: NetScape). The Internet address is <http://www.fss.gsa.gov/>.

**17. PURCHASE OF OPEN MARKET ITEMS**

NOTE: Open Market Items are also known as incidental items, noncontract items, non-Schedule items, and items not on a Federal Supply Schedule contract. ODCs (Other Direct Costs) are not part of this contract and should be treated as open market purchases. Ordering Activities procuring open market items must follow FAR 8.402(f).

For administrative convenience, an ordering activity contracting officer may add items not on the Federal Supply Multiple Award Schedule (MAS) -- referred to as open market items -- to a Federal Supply Schedule blanket purchase agreement (BPA) or an individual task or delivery order, **only if**:

- (1) All applicable acquisition regulations pertaining to the purchase of the items not on the Federal Supply Schedule have been followed (e.g., publicizing (Part 5), competition requirements (Part 6), acquisition of commercial items (Part 12), contracting methods (Parts 13, 14, and 15), and small business programs (Part 19));
- (2) The ordering activity contracting officer has determined the price for the items not on the Federal Supply Schedule is fair and reasonable;
- (3) The items are clearly labeled on the order as items not on the Federal Supply Schedule; and
- (4) All clauses applicable to items not on the Federal Supply Schedule are included in the order.

**18. CONTRACTOR COMMITMENTS, WARRANTIES AND REPRESENTATIONS**

a. For the purpose of this contract, commitments, warranties and representations include, in addition to those agreed to for the entire schedule contract:

- (1) Time of delivery/installation quotations for individual orders;
- (2) Technical representations and/or warranties of products concerning performance, total system performance and/or configuration, physical, design and/or functional characteristics and capabilities of a product/equipment/ service/software package submitted in response to requirements which result in orders under this schedule contract.
- (3) Any representations and/or warranties concerning the products made in any literature, description, drawings and/or specifications furnished by the Contractor.

b. The above is not intended to encompass items not currently covered by the GSA Schedule contract.

**19. OVERSEAS ACTIVITIES**

The terms and conditions of this contract shall apply to all orders for installation, maintenance and repair of equipment in areas listed in the pricelist outside the 48 contiguous states and the District of Columbia, except as indicated below:

None.

Upon request of the Contractor, the Government may provide the Contractor with logistics support, as available, in accordance with all applicable Government regulations. Such Government support will be provided on a reimbursable basis, and will only be provided to the Contractor's technical personnel whose services are exclusively required for the fulfillment of the terms and conditions of this contract.

**20. BLANKET PURCHASE AGREEMENTS (BPAs)**

The use of BPAs under any schedule contract to fill repetitive needs for supplies or services is allowable. BPAs may be established with one or more schedule contractors. The number of BPAs to be established is within the discretion of the ordering activity establishing the BPA and should be based on a strategy that is expected to maximize the effectiveness of the BPA(s). Ordering activities shall follow FAR 8.405-3 when creating and implementing BPA(s).

**21. CONTRACTOR TEAM ARRANGEMENTS**

Contractors participating in contractor team arrangements must abide by all terms and conditions of their respective contracts. This includes compliance with Clauses 552.238-74, Contractor's Reports of Sales and 552.238-76, Industrial Funding Fee, i.e., each contractor (team member) must report sales and remit the IFF for all products and services provided under its individual contract.

**22. INSTALLATION, DEINSTALLATION, REINSTALLATION**

The Davis-Bacon Act (40 U.S.C. 276a-276a-7) provides that contracts in excess of \$2,000 to which the United States or the District of Columbia is a party for construction, alteration, or repair (including painting and decorating) of public buildings or public works with the United States, shall contain a clause that no laborer or mechanic employed directly upon the site of the work shall receive less than the prevailing wage rates as determined by the Secretary of Labor. The requirements of the Davis-Bacon Act do not apply if the construction work is incidental to the furnishing of supplies, equipment, or services. For example, the requirements do not apply to simple installation or alteration of a public building or public work that is incidental to furnishing supplies or equipment under a supply contract. However, if the construction, alteration or repair is segregable and exceeds \$2,000, then the requirements of the Davis-Bacon Act applies.

The requisitioning activity issuing the task order against this contract will be responsible for proper administration and enforcement of the Federal labor standards covered by the Davis-Bacon Act. The proper Davis-Bacon wage determination will be issued by the ordering activity at the time a request for quotations is made for applicable construction classified installation, deinstallation, and reinstallation services under SIN 132-8.

**23. SECTION 508 COMPLIANCE.**

If applicable, Section 508 compliance information on the supplies and services in this contract are available in Electronic and Information Technology (EIT) at the following:

[www.infusedsolutions.com](http://www.infusedsolutions.com)

The EIT standard can be found at: [www.Section508.gov/](http://www.Section508.gov/).

**24. PRIME CONTRACTOR ORDERING FROM FEDERAL SUPPLY SCHEDULES.**

Prime Contractors (on cost reimbursement contracts) placing orders under Federal Supply Schedules, on behalf of an ordering activity, shall follow the terms of the applicable schedule and authorization and include with each order –

- (a) A copy of the authorization from the ordering activity with whom the contractor has the prime contract (unless a copy was previously furnished to the Federal Supply Schedule contractor); and
- (b) The following statement:

This order is placed under written authorization from \_\_\_\_\_ dated \_\_\_\_\_. In the event of any inconsistency between the terms and conditions of this order and those of your Federal Supply Schedule contract, the latter will govern.



**25. INSURANCE—WORK ON A GOVERNMENT INSTALLATION (JAN 1997)(FAR 52.228-5)**

(a) The Contractor shall, at its own expense, provide and maintain during the entire performance of this contract, at least the kinds and minimum amounts of insurance required in the Schedule or elsewhere in the contract.

(b) Before commencing work under this contract, the Contractor shall notify the Contracting Officer in writing that the required insurance has been obtained. The policies evidencing required insurance shall contain an endorsement to the effect that any cancellation or any material change adversely affecting the Government's interest shall not be effective—

(1) For such period as the laws of the State in which this contract is to be performed prescribe; or

(2) Until 30 days after the insurer or the Contractor gives written notice to the Contracting Officer, whichever period is longer.

(c) The Contractor shall insert the substance of this clause, including this paragraph (c), in subcontracts under this contract that require work on a Government installation and shall require subcontractors to provide and maintain the insurance required in the Schedule or elsewhere in the contract. The Contractor shall maintain a copy of all subcontractors' proofs of required insurance, and shall make copies available to the Contracting Officer upon request.

**26. SOFTWARE INTEROPERABILITY.**

Offerors are encouraged to identify within their software items any component interfaces that support open standard interoperability. An item's interface may be identified as interoperable on the basis of participation in a Government agency-sponsored program or in an independent organization program. Interfaces may be identified by reference to an interface registered in the component registry located at <http://www.core.gov>.

**27. ADVANCE PAYMENTS**

A payment under this contract to provide a service or deliver an article for the United States Government may not be more than the value of the service already provided or the article already delivered. Advance or pre-payment is not authorized or allowed under this contract. (31 U.S.C. 3324).

**TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY  
(IT)  
PROFESSIONAL SERVICES (SPECIAL ITEM NUMBER 132-51)**

**1. SCOPE**

- a. The prices, terms and conditions stated under Special Item Number 132-51 Information Technology Professional Services and Special Item Number 132-52 Electronic Commerce Services apply exclusively to IT/EC Services within the scope of this Information Technology Schedule.
- b. The Contractor shall provide services at the Contractor's facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

**2. PERFORMANCE INCENTIVES**

- a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract in accordance with this clause.
- b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
- c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity's mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

**3. ORDER**

- a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
- b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

**4. PERFORMANCE OF SERVICES**

- a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
- b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
- c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
- d. Any Contractor travel required in the performance of IT/EC Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

**5. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)**

(a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-

- (1) Cancel the stop-work order; or
- (2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.

(b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-

- (1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and
- (2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.

(c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.

(d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

**6. INSPECTION OF SERVICES**

The Inspection of Services-Fixed Price (AUG 1996) (Deviation - May 2003) clause at FAR 52.246-4 applies to firm-fixed price orders placed under this contract. The Inspection-Time-and-Materials and Labor-Hour (JAN 1986) (Deviation - May 2003) clause at FAR 52.246-6 applies to time-and-materials and labor-hour orders placed under this contract.

**7. RESPONSIBILITIES OF THE CONTRACTOR**

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Deviation - May 2003) Rights in Data - General, may apply.

**8. RESPONSIBILITIES OF THE ORDERING ACTIVITY**

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT/EC Services.

## **9. INDEPENDENT CONTRACTOR**

All IT/EC Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

## **10. ORGANIZATIONAL CONFLICTS OF INTEREST**

### **a. Definitions.**

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

## **11. INVOICES**

The Contractor, upon completion of the work ordered, shall submit invoices for IT/EC services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

## **12. PAYMENTS**

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.232-7 (DEC 2002), (Alternate II – Feb 2002) (Deviation – May 2003) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.232-7 (DEC 2002), (Alternate II – Feb 2002) (Deviation – May 2003)) applies to labor-hour orders placed under this contract.

## **13. RESUMES**

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

**14. INCIDENTAL SUPPORT COSTS**

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering agency in accordance with the guidelines set forth in the FAR.

**15. APPROVAL OF SUBCONTRACTS**

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

**16. DESCRIPTION OF IT SERVICES AND PRICING**

See IT PROFESSIONAL SERVICES OFFERING section.

**USA COMMITMENT TO PROMOTE  
SMALL BUSINESS PARTICIPATION  
PROCUREMENT PROGRAMS**

**PREAMBLE**

Infused Solutions, LLC provides commercial products and services to ordering activities. We are committed to promoting participation of small, small disadvantaged and women-owned small businesses in our contracts. We pledge to provide opportunities to the small business community through reselling opportunities, mentor-protégé programs, joint ventures, teaming arrangements, and subcontracting.

**COMMITMENT**

To actively seek and partner with small businesses.

To identify, qualify, mentor and develop small, small disadvantaged and women-owned small businesses by purchasing from these businesses whenever practical.

To develop and promote company policy initiatives that demonstrate our support for awarding contracts and subcontracts to small business concerns.

To undertake significant efforts to determine the potential of small, small disadvantaged and women-owned small business to supply products and services to our company.

To insure procurement opportunities are designed to permit the maximum possible participation of small, small disadvantaged, and women-owned small businesses.

To attend business opportunity workshops, minority business enterprise seminars, trade fairs, procurement conferences, etc., to identify and increase small businesses with whom to partner.

To publicize in our marketing publications our interest in meeting small businesses that may be interested in subcontracting opportunities.

We signify our commitment to work in partnership with small, small disadvantaged and women-owned small businesses to promote and increase their participation in ordering activity contracts. To accelerate potential opportunities please contact:

**Mr. Paul M. Faustin, Vice President**  
**pfaustin@infusedsolutions.com**  
**22636 Davis Drive, Suite 100, Sterling VA 20176**  
**tel: (703) 349-0625**  
**fax: (703) 935-0266**



BPA NUMBER \_\_\_\_\_

(CUSTOMER NAME)  
BLANKET PURCHASE AGREEMENT

Pursuant to GSA Federal Supply Schedule Contract Number(s) \_\_\_\_\_, Blanket Purchase Agreements, the Contractor agrees to the following terms of a Blanket Purchase Agreement (BPA) EXCLUSIVELY WITH (ordering activity):

(1) The following contract items can be ordered under this BPA. All orders placed against this BPA are subject to the terms and conditions of the contract, except as noted below:

MODEL NUMBER/PART NUMBER	*SPECIAL BPA DISCOUNT/PRICE
_____	_____
_____	_____
_____	_____

(2) Delivery:

DESTINATION	DELIVERY SCHEDULES / DATES
_____	_____
_____	_____
_____	_____

(3) The ordering activity estimates, but does not guarantee, that the volume of purchases through this agreement will be \_\_\_\_\_.

(4) This BPA does not obligate any funds.

(5) This BPA expires on \_\_\_\_\_ or at the end of the contract period, whichever is earlier.

(6) The following office(s) is hereby authorized to place orders under this BPA:

OFFICE	POINT OF CONTACT
_____	_____
_____	_____
_____	_____

(7) Orders will be placed against this BPA via Electronic Data Interchange (EDI), FAX, or paper.

(8) Unless otherwise agreed to, all deliveries under this BPA must be accompanied by delivery tickets or sales slips that must contain the following information as a minimum:

- (a) Name of Contractor;
- (b) Contract Number;
- (c) BPA Number;
- (d) Model Number or National Stock Number (NSN);
- (e) Purchase Order Number;
- (f) Date of Purchase;



(g) Quantity, Unit Price, and Extension of Each Item (unit prices and extensions need not be shown when incompatible with the use of automated systems; provided, that the invoice is itemized to show the information); and

(h) Date of Shipment.

(9) The requirements of a proper invoice are specified in the Federal Supply Schedule contract. Invoices will be submitted to the address specified within the purchase order transmission issued against this BPA.

(10) The terms and conditions included in this BPA apply to all purchases made pursuant to it. In the event of an inconsistency between the provisions of this BPA and the Contractor's invoice, the provisions of this BPA will take precedence.

**BASIC GUIDELINES FOR USING  
“CONTRACTOR TEAM ARRANGEMENTS”**

Federal Supply Schedule Contractors may use “Contractor Team Arrangements” (see FAR 9.6) to provide solutions when responding to a ordering activity requirements.

These Team Arrangements can be included under a Blanket Purchase Agreement (BPA). BPAs are permitted under all Federal Supply Schedule contracts.

Orders under a Team Arrangement are subject to terms and conditions or the Federal Supply Schedule Contract.

Participation in a Team Arrangement is limited to Federal Supply Schedule Contractors.

Customers should refer to FAR 9.6 for specific details on Team Arrangements.

Here is a general outline on how it works:

- The customer identifies their requirements.
- Federal Supply Schedule Contractors may individually meet the customers needs, or -
- Federal Supply Schedule Contractors may individually submit a Schedules “Team Solution” to meet the customer’s requirement.
- Customers make a best value selection.

## IT PROFESSIONAL SERVICES OFFERING

Infused SolutionS, LLC is a leading Professional Services Limited Liability Company, based in Sterling Virginia. We are a small disadvantaged minority owned firm. We were founded in 2003 as a software development company and later transformed into a Professional Services company.

We specialize in system implementation and integrations for companies that have chosen J2EE Java based e-business suite of applications. Infused Solutions has dedicated practices to support several leading enterprise application vendors including software from BEA Systems, Vignette, Alfresco and Open Text. We will design, build, deploy and tune your Content Management System, Web Portal, or Java Application the way you expect it to be done.

Our consultants have successfully solved complex customer system problems by implementing solutions for numerous Fortune 1000 companies and government agencies. Infused Solutions key advantage is its ability to implement end-to-end turnkey solutions, which includes backend integration with Legacy and/or other enterprise applications (i.e. ERP and CRM applications).

We are one of few firms with rich experience in delivering the entire solutions based on the following four principals:

- Manage
- Collaborate
- Compliance
- Delivery

We refer to these as our core principals for achieving success.

### **Core Services**

Enterprise Content Management  
Records Management  
Document Management  
Alfresco Consulting  
RedDot Consulting  
Hummingbird Consulting  
Open Text Consulting  
Java/J2EE Development  
.NET Development  
HTML Coding  
CSS Development

### **Other Services**

Program Management  
Project Management  
Training  
Business Analysis  
Solutions Architecture  
Digital Record Notary Services  
Applications Testing  
Application Tuning  
eBusiness Systems  
Application Tuning  
Documentation

## DESCRIPTIONS OF LABOR CATEGORIES

A key component of our ability to help our clients change to become more successful is hiring, training, and maintaining highly skilled professional personnel. We are pleased to offer you the service of our professionals using the following labor categories.

### Program Manager II

*General Experience.* Five years of experience in management of broad-based IT projects. Experience must reflect management of projects applying current technologies.

*Functional Responsibility.* Provides direct customer liaison at the project management level and user level. Develops and implements systems and performance strategies. Develops and maintains management controls to ensure projects are completed on time, within budget, and compliant with customer specifications. Develops personnel skill requirements, selects prospective candidates, and monitors performance to achieve project objectives.

*Minimum Education:* Bachelor's Degree or equivalent experience.

### Program Manager I

*General Experience.* At least two years of experience in management of broad-based IT projects. Experience must reflect management of projects applying current technologies.

*Functional Responsibility.* Provides direct customer liaison at the project management level and user level. Develops and implements systems and performance strategies. Develops and maintains management controls to ensure projects are completed on time, within budget, and compliant with customer specifications. Develops personnel skill requirements, selects prospective candidates, and monitors performance to achieve project objectives.

*Minimum Education:* Bachelor's Degree or equivalent experience.

### Consultant

*General Experience.* Consultants possess at least 3 years of experience in information systems consulting.

*Functional Responsibility.* Consultants must have a Bachelor's degree with a focus on Computer Science or equivalent experience and a minimum of 3+ years of consulting/development experience. A Consultant should have some knowledge of JAVA, XML, JSP, and Struts. Articulates the strengths and weaknesses associated with a given technology solution within an area of specialization.

*Minimum Education:* Bachelor's Degree in Computer Science and/or Information Systems or 3 years related experience.

### Developer I

*General Experience.* At least two years of related work experience. Technically proficient in programming and in systems software problem identification and resolution.

*Functional Responsibility.* Evaluates user requests for new or modified software programs and routines; formulates plan outlining steps required to develop program, using structured analysis and design; converts project specifications into sequential instructions and logical coding steps, applying knowledge of computer programming techniques and computer languages.

*Minimum Education:* Associates' Degree in related field or equivalent experience.

## Developer II

*General Experience.* Associate Developer possess at least 1 year of experience in information systems consulting.

*Functional Responsibility* Associate Developer must possess a Bachelor's degree with a focus on Computer Science or equivalent experience and a minimum of 1 year of consulting/development experience. The candidate should have basic knowledge of JAVA and J2EE. Also prefer working knowledge of JMS, XML, JSP and Struts. Articulates the strengths and weaknesses associated with a Web based technology solution within an area of specialization.

*Minimum Education:* Bachelor's Degree in Computer Science and/or Information Systems or 2 years related experience.

## Developer III

*General Experience.* Senior Developers possess at least 7 years of experience in information systems consulting. Senior Developers are experts in designing and implementing functional specifications. They facilitate the information validation and team decision-making process with no supervision. Senior Developers effectively manage project tasks, participate in proposal development, and prepare and deliver presentations. Senior Developers perform the tasks of a technical project leader for moderate scope projects, supervising and developing junior consultants. In some cases, Senior Developers will be required to assume the overall project lead role as well.

*Functional Responsibility.* Senior Developers must have a Bachelor's degree with a focus on Computer Science or equivalent experience and a minimum of 7+ years of consulting/development experience. Expert knowledge of JAVA and J2EE. Senior Developers should also have a working to expert knowledge of JMS, XML, JSP and Struts. Demonstrates an understanding of, and is able to articulate, Web Application technology. Able to lead an installation and configuration of at least one of Vignette, BEA, or other equivalent product suites. Demonstrates an understanding of developing Web solutions by having been the technical lead on at least one implementation. Has experience on some level with content management products and is a subject matter expert in at least two of the following areas: BIS, CMS, internationalization, performance, personalization, staging, and Portals Has acted as a team lead on at least two projects longer than 3 months. Is capable of working alone on a project or as part of a partner blended team as demonstrated by doing so on a project for at least one month.

*Minimum Education:* Bachelor's Degree in Computer Science and/or Information Systems or 7 years related experience.

## Architect

*General Experience.* Architects possess at least 8 years of experience in information systems consulting. Architects are experts in designing and implementing functional specifications. They facilitate the information validation and team decision-making process with no supervision. Architects have an expert understanding of the Information Technology infrastructure. Architects perform the tasks of a technical project leader for large scope projects, supervising and developing junior consultants. In some cases, Architects will be required to assume the overall project lead role as well.

*Functional Responsibility.* Architects must have a Bachelor's degree with a focus on Computer Science or equivalent experience and a minimum of 8+ years of consulting/development experience. Expert knowledge of JAVA and J2EE. Architects should also have an expert knowledge of JMS, XML, JSP and Struts. They should be able to demonstrate an understanding of, and is able to articulate, Web Application technology. Architects are able to lead an installation and configuration of at least one of following technologies: Vignette, BEA, or other equivalent product suites. Demonstrates an understanding of developing Web solutions by having been the technical lead on at least five implementations. Has experience with content management products and is a subject matter expert in at least three of the following areas: BIS, CMS, internationalization, performance, personalization, staging, and Portals Has acted as a team lead on at least five projects longer than 3 months. Is capable of working alone on a project or as part of a partner blended team as demonstrated by doing so on a project for at least one month.

*Minimum Education:* Bachelor's Degree in Computer Science and/or Information Systems or 9 years related experience.

## Principal Architect

*General Experience* Principal Architects possess at least 10 years of experience in information systems consulting. Principal Architects are experts in designing and implementing functional specifications. They facilitate the information validation and team decision-making process with no supervision. Principal Architects have an expert understanding of the Information Technology infrastructure. Principal Architects perform the tasks of a technical project leader for large scope projects, supervising and developing junior consultants. In some cases, Principal Architects will be required to assume the overall project lead role as well.

*Functional Responsibility.* Principal Architects must have a Bachelor's degree with a focus on Computer Science or equivalent experience and a minimum of 10+ years of consulting/development experience. Expert knowledge of JAVA and J2EE. Principal Architects should also have a expert knowledge of JMS, XML, JSP and Struts. They should be able to demonstrate an understanding of, and is able to articulate, Web Application technology. Principal Architects are able to lead an installation and configuration of at least one of following technologies: Vignette, BEA, or other equivalent product suites. Demonstrates an understanding of developing Web solutions by having been the technical lead on at least five implementations. Has experience with content management products and is a subject matter expert in at least four of the following areas: BIS, CMS, internationalization, performance, personalization, staging, and Portals Has acted as a team lead on at least five projects longer than 3 months. Is capable of working alone on a project or as part of a partner blended team as demonstrated by doing so on a project for at least one month.

*Minimum Education:* Bachelor's Degree in Computer Science and/or Information Systems or 10 years related experience.

#### Database Administrator

*General Experience.* Five years of progressive experience in system design and development. Serves as technical lead for moderately complex projects.

*Functional Responsibility.* Administers, maintains, develops and implements policies and procedures for ensuring the security and integrity of the company database. Implements data models and database designs, data access and table maintenance codes; resolves database performance issues, database capacity issues, replication, and other distributed data issues. Familiar with standard concepts, practices, and procedures within a particular field.

*Minimum Education:* Bachelor's Degree or equivalent experience.

#### Web Designer I

*General Experience.* Two years of experience in the field or in a related area.

*Functional Responsibility.* Upgrades, maintains, and creates content, graphic design and navigational elements for web sites. Optimizes graphic elements for improving performance on web sites, including navigational changes, graphics optimizations, etc. Editing and creation of visual elements, including pictures, animation, video, navigational elements, and web page templates. Provides support for the implementation of interfaces to applications.

*Minimum Education:* Associate's degree or equivalent education.

#### Subject Matter Specialist I

*General Experience.* At least 4 years of related experience in the field.

*Functional Responsibility.* Provides high level functional and systems analysis, design integration, documentation, and implementation advice on exceptionally complex studies, which require an expert knowledge of the subject matter for effective problem solution. Participates in all phases of development with emphasis on the planning, analysis, documentation, and presentation phases. Applies higher level principles and methods to engineering and other physical sciences to arrive at automated solutions. Oversees the design and preparation of technical reports and related documentation.

*Minimum Education:* Bachelor's Degree or equivalent experience.

#### Subject Matter Specialist II

*General Experience.* At least 6 years of related experience in the field.

*Functional Responsibility.* Provides high level functional and systems analysis, design integration, documentation, and implementation advice on exceptionally complex studies, which require an expert knowledge of the subject matter for effective problem solution. Participates in all phases of development with emphasis on the planning, analysis, documentation, and presentation phases. Applies higher level principles and methods to engineering and other physical sciences to arrive at automated solutions. Oversees the design and preparation of technical reports and related documentation.

*Minimum Education:* Bachelor's Degree or equivalent experience.

#### Subject Matter Specialist III

*General Experience.* At least 8 years of extensive and progressive experience in the individual's field of study and specialization.

*Functional Responsibility.* Provides high level functional and systems analysis, design, integration, documentation, and implementation advice on exceptionally complex studies which require an expert knowledge of the subject matter for effective problem solution. Participates in all phases of development with emphasis on the planning, analysis, documentation, and presentation phases. Applies higher level principles and methods to exceptionally difficult and narrowly defined technical problems in engineering and other physical sciences to arrive at automated solutions. Reviews and approves the design and preparation of technical documentation and reports.

*Minimum Education:* Bachelor's Degree or equivalent experience.

**Note:**

It is Infused Solutions' practice to accept experience in lieu of a education. Equivalent experience consists of one year related general experience for each year of required education. Any substitution of experience for an education degree is in addition to the experience required by the specific labor category.

IT PROFESSIONAL SERVICES OFFERING

GSA IT PROFESSIONAL SERVICES PRICE LIST

- Rates include the Industrial Funding Fee of 0.0075%.
- On-site Rates (Government)

Labor Category	YEAR 1 approved GSA Price (Inclusive of IFF 0.0075%)	YEAR 2 approved GSA Price (Inclusive of IFF 0.0075%)	YEAR 3 approved GSA Price (Inclusive of IFF 0.0075%)	YEAR 4 approved GSA Price (Inclusive of IFF 0.0075%)	YEAR 5 approved GSA Price (Inclusive of IFF 0.0075%)
Architect	\$ 141.05	\$ 146.83	\$ 152.86	\$ 159.12	\$ 165.65
Consultant	\$ 130.98	\$ 136.34	\$ 141.94	\$ 147.76	\$ 153.82
Developer II	\$ 112.84	\$ 117.46	\$ 122.28	\$ 127.30	\$ 132.52
Developer III	\$ 130.98	\$ 136.34	\$ 141.94	\$ 147.76	\$ 153.82
Principal Architect	\$ 241.80	\$ 251.71	\$ 262.03	\$ 272.77	\$ 283.95

Note:

Year 1 June 9, 2004 - June 8, 2005  
 Year 2 June 9, 2005 - June 8, 2006  
 Year 3 June 9, 2006 - June 8, 2007  
 Year 4 June 9, 2007 - June 8, 2008  
 Year 5 June 9, 2008 - June 9, 2009

Labor Category	YEAR 2 approved GSA Price (Inclusive of IFF 0.0075%)	YEAR 3 approved GSA Price (Inclusive of IFF 0.0075%)	YEAR 4 approved GSA Price (Inclusive of IFF 0.0075%)	YEAR 5 approved GSA Price (Inclusive of IFF 0.0075%)
Database Administrator	\$ 130.98	\$ 136.34	\$ 141.94	\$ 147.76
Developer I	\$ 90.68	\$ 94.39	\$ 98.26	\$ 102.29
Project Manager I	\$ 90.68	\$ 94.39	\$ 98.26	\$ 102.29
Project Manager II	\$ 122.45	\$ 127.47	\$ 132.70	\$ 138.14
Subject Matter Specialist I	\$ 106.29	\$ 110.65	\$ 115.19	\$ 119.91
Subject Matter Specialist II	\$ 130.98	\$ 136.34	\$ 141.94	\$ 147.76
Subject Matter Specialist III	\$ 145.33	\$ 151.29	\$ 157.49	\$ 163.95
Web Designer I	\$ 90.68	\$ 94.39	\$ 98.26	\$ 102.29

Note:

Year 2 August 25, 2005 - August 24, 2006  
 Year 3 August 25, 2006 - August 24, 2007  
 Year 4 August 25, 2007 - August 24, 2008  
 Year 5 August 25, 2008 - June 9, 2009